

JACKSONVILLE FLORIDA
REGIONAL USER PERFORMANCE SUPPORT MEETING

JUNE 10, 1999

I. Opening Remarks, Introductions - See Separate Word File for attendee list

- Key Points of Contact for questions are:
- CMO office is Mary Jo Johnson 703 601-0251
- PricewaterhouseCoopers is Eric Ferraro 703 322-5234

II. SPS 4.1a Upgrade and Installation Issues

- Background discussion on 4.1 Upgrade process and Installer
 - 4.1 Upgrade Checklist: This are files that are available on the Navy SPS web site (<http://www.abm.rda.navy.mil/sps>) to assist sites in the procedures necessary to upgrade from version 3.5.3c to 4.1a
 - Vendor Data “cleansing” Process. This procedure, necessary when upgrading to version 4.1a, allows vendor data from the local database to be run against the CCR to provide the most current vendor data
 - Measures of Success for install process. This is the post upgrade scripts that are run by the sites to be sure the information in your database migrated properly and is usable in the new version of the software
- EDA Functional Testing and NECO discussions
- Public Works Center Jacksonville rep discussed the EDA User guide he developed
- Naval Hospital Jacksonville will be a “new” install. Since they have not used SPS in production, it is more efficient to start with an “empty” database in lieu of migrating data
- PWC Jacksonville install will be initially on a test database and will take place over the weekend to avoid production down time during the week

Points of contact for upgrade schedule/process/preparations
Steven Busch, PricewaterhouseCoopers, 703 633-4353

III. Operational Issues/Discussion Topics

- Requirements Listing of Versions 4.1a/b/c, 4.2 Distributed. This shows what functional requirement is in what version of the SPS releases.
- Requirements Process Explained, discussion on forming an Advisory Group to Navy Requirements Board Representative. This discussion centered on how functional requirements get incorporated into PD2.
- Configuration and Implementation Board (CIMB) and Performance Support Forum explained.
- Discussion on problems in SPS Version 4.0
- Discussion on the number of help desk callers allowed per site. Naval Hospital needs more authorized callers.
 - **ACTION: CONTACT GAIL GUSEMAN at AMS, 703 227-6634**
- Discussion on “trouble ticket” software from FISC San Diego and using trouble tickets to gather data
- Discussion on the lack of SAP training in the 4.1 Upgrade Classes
- Discussion on the prototype Computer Based Training (CBT) for pre installation “refresher” training. For sites that have not used SPS in production since initial training, this CBT will help get users familiar with SPS again prior to upgrade training.
- Discussions on SPS performance for SAP and Large Purchase Actions
- For trouble tickets with AMS, PWC uses email with a print screen attachment

IV. Questions

- Discussions on COGNOS training and reports not working
- Discussions on DD350 and where/why certain contracts are reported
- Question on printing more than 2 CLINs per page
- Discussions on weak Search Capability, in particular MILSTRIP Requisition number
- Discussions about ANSRS (SPS Front End for requirements input) shortcomings
- Discussions on BPA documents showing only one line of accounting and having limited nomenclature block
- Discussion on when more than one PR is in Workload Assignment, how to assign them.
 - **ACTION: DSIC to provide answer, Jim Stoops 703 449-2762**
- Discussions on workload assignment procedures
- FISC Jacksonville needs new users manuals
 - **ACTION: Mary Jo Johnson to coordinate with PMO**
- Discussion on establishing a FISC (version 4.0) Specific Users Group
 - **ACTION: Meeting scheduled for 6/16/99 in CMO offices**
- Discussions on changing estimated price in PR to actual price. DSIC conducted on screen demonstration

V. Wrap Up

- FISC Jacksonville will host the next Jacksonville Region Performance Support Meeting. Date and time to be determined. **Point of contact is Larry Bergeron 904 542-1073**

- *On June 16th there will be a meeting in Washington bringing in representatives from the various regions around the country to discuss SPS issues and share knowledge among the regions.*